



Robyn T. Bridges – Teacher

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Joyful Notes is pleased to have you and/or your child as a student with us. We hope that you enjoy your time here. Our goal is to provide a happy and productive environment for our students. For students to make good progress requires commitment to regular daily practice at home. As the student progresses the practice time should also increase.

There is a yearly Spring Recital in which everyone is encouraged to participate. Recitals offer everyone the opportunity to perform and hear others perform. This gives the student a goal to work towards each year. If the student chooses to participate in the recital it is expected that he/she take it seriously and work hard to learn the music. There are also performances at different retirement communities in the area during the holiday season and late spring.

We teach students as young as 4 years old up to adult from beginners to advanced levels.

Tuition and Fees:

30 Minute lessons

4 week month - \$128

5 week month - \$160

With Discount

4 week month - \$115

5 week month - \$144

45 Minute lessons

4 week month - \$192.00

5 week month - \$240.00

With Discount

4 week month - \$172.00

5 week month - \$216.00

A 10% discount is given on the invoice if tuition is paid on or before the 1st of each month, ONLY for a full month of lessons.

A drop box is located outside near the front door for payments made during non teaching hours. Another drop box is located in the teaching room for payments made at lesson time. All payments must be placed in either box.

* Discounts only apply to students that have lessons on a weekly basis and a full month of lessons (exclusions – months with vacations, holidays or missed lessons)

Registration Fee: A \$25.00 Annual Registration fee is due at the first lesson and by September 1st of each year.

Recital Fees: Recitals are once a year during the spring. A *non-refundable* \$25.00 recital fee is required for anyone that chooses to participate. The fee is due by April 1st.

Music: Parents will be invoiced before music is purchased for each student.

Holidays: ***Lessons are discontinued at the following times:***
 Thanksgiving Holiday
 December ending the last full day of school (or through the weekend) and starting back the 2nd of January
 Spring Break

Required Practice: ***If your child has been taking lessons for:***
One year or less - practice time is 20 - 30 minutes a day.
One to two years - practice time is 30 minutes to 1 hour a day.
Two years or more - practice time is 1 hour or more. To really make progress 2 hours or more is best.

It is ideal to practice every day of the week, though 5 days is what I require. If a student practices 3 days or less, the progress is extremely slow (if any).

Expected Progress: The following is a list of what each student is expected to do to make regular progress:

1. Show up for lessons every week and on time.
2. Have all of their music, including the notebook with their daily lesson plan.
3. Practice consistently every week.
4. Be focused and ready to learn at every lesson.
5. Lesson times are strictly for learning and the rest of the week is for the student to take what is learned at the lesson and apply it each day during practice time.

Spring Recital: All students are encouraged to perform in the Recital each year. It is required that each student learn between 1 – 3 pieces for the recital. Every student must learn their music well enough that he/she feel confident in performing at their best. To accomplish this, it requires a commitment from the student and the parent to be sure of regular practice and attends lessons each week.

It is requested if a student cannot commit to practicing diligently choose not to play in the recital.

Teaching Technique: Each student will be taught the basic foundation of music. A student will learn scales, arpeggios, chords, time signatures, key signatures, exercises, theory (written work), sight reading, dynamics and a variety of music.

They learn from a set of teaching books from beginner and up. During that time he/she will have the opportunity to learn classical, pop, children's tunes, blues, jazz and holiday music.

Policies

1. Tuition is due on or before the first lesson of each month. Invoices for next month's tuition are emailed the last week of the previous month. There is a 10% discount if paid on or before the 1st of each month.
2. A **\$10.00 late fee** will be added and re-invoiced if tuition is not paid by the **8th of each month**.
No Exceptions.
3. A **\$5.00 discount** is given per student for any family that has more than one student in different time slots. Example: 2 students \$10.00 discount, 3 students \$15.00, etc.
4. Each student is required to bring a notebook and all current music to every lesson. If all of the current music is not brought to each lesson the student may be asked to sit the lesson out.
5. Students should be dropped off and picked up in a timely manner. Contact the teacher directly if other arrangements need to be made.
6. The only children allowed to be dropped off during lesson time are the student(s). **NO SIBLINGS** are allowed to stay unless they are waiting for their lesson or the parent is present. If either of the students misbehaves while the other is having a lesson the parent will be asked to bring them for their lesson time only.
7. Any missed lessons are **NON-REFUNDABLE**. **If a student misses a lesson for any reason the option is to makeup the lesson or forfeit.** Vacation time is not deducted from invoices during the school year. At least one week notice is required when taking vacation. Written notice (via email) is required for extended vacation time. Vacations will be handled on an individual basis. If a student wants to take a break during the school year, the parent must pay regular tuition to retain their time slot.
8. Makeup lessons can be scheduled on any Saturday morning of the month. Only **ONE** makeup is allowed per student per month. If a makeup is scheduled and the student does not attend, the makeup is forfeited. *No Exceptions.*
9. If 3 consecutive lessons are missed without any notice he/she will be taken off the schedule.
10. **Summer Retainer Fee** - This fee is applicable for June, July and August for any student(s) attending less than 3 weeks of lessons that month. It takes the place of the regular monthly tuition for that month only. The fee is \$100.00 per student per month. There are two options to pay the retainer – 1) Pay the total amount (for the number of months to be taken off) due by the beginning of the summer. 2) Pay for each month by the 1st of the month it is due. If the retainer fee is **not paid by the 8th** of each month the student will be taken off the schedule and placed back on the waiting list, unless other arrangements have been made with the teacher. The payment schedule must be discussed with the instructor before June 1st and either mail the payment or place it in the outside drop box. Lessons will be scheduled for a **full month at a time** (same as the school year schedule) and vacations should be sent to the instructor in writing (via email or hand delivered). The retainer fee does not apply if a student takes only ONE week off per month. The invoice is adjusted for those vacation times if parent notifies the teacher at least one week in advance.
11. A 30 day notice is required if discontinuing lessons.

I have read and understand the above Rules and Guidelines. By signing and returning this document I agree to abide by all of them.

Signature

Date